

# PUTNAM COUNTY BOARD OF COMMISSIONERS



---

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## **Agenda**

**Tuesday, July 17, 2018 ♦ 6:30 PM**

*Putnam County Administration Building – Room 203*

### **Opening**

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance

### **Regular Business Meeting**

4. Public Comments
5. Approval of Agenda
6. Consent Agenda
  - a. Approval of Minutes - July 6, 2018 Regular Meeting (staff-CC)
  - b. Approval of Minutes - July 6, 2018 Executive Session (staff-CC)
  - c. Approval of Minutes - July 6, 2018 Joint Called Meeting (staff-CC)
7. Presentation by Citigroup Global Markets Inc. regarding General Obligation Bonds (staff-CM)
8. Presentation by Larry Kaiser regarding LMIG (staff-CM)
9. Discussion and possible action concerning SPLOST #9 (staff-CM)

### **Reports/Announcements**

10. County Manager Report
11. County Attorney Report
12. Commissioner Announcements

### **Closing**

13. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**Backup material for agenda item:**

6. Consent Agenda
  - a. Approval of Minutes - July 6, 2018 Regular Meeting (staff-CC)
  - b. Approval of Minutes - July 6, 2018 Executive Session (staff-CC)
  - c. Approval of Minutes - July 6, 2018 Joint Called Meeting (staff-CC)

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Friday, July 6, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, July 6, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

### *PRESENT*

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Alan Foster
- Commissioner Trevor Addison

### *STAFF PRESENT*

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

### **Opening**

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 9:09 a.m. (Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

2. Invocation

The invocation was given by Fire Chief Shane Hill.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Hersey.

- 3.1 Special Presentation

EMS Director Brad Murphey was recognized for 25 years of dedicated service. He was presented with an employee anniversary recognition package.

### **Regular Business Meeting**

4. Public Comments

None

5. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

6. Consent Agenda

a. Approval of Minutes - June 19, 2018 Public Hearing and Regular Meeting (staff-CC)

b. Approval of Minutes - June 19, 2018 Executive Session (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

7. Appointment to the Region Two Behavioral Health and Developmental Disabilities Planning Board (staff-CC)

Mr. William Lombard was nominated for appointment to the Region Two Behavioral Health and Developmental Disabilities Planning Board

Nomination made by Chairman Hersey, Seconded by Commissioner Irvin.

Voting for Mr. Lombard: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

8. Appointment to the Board of Assessors (staff-CC)

Mr. Ronald Gilpin was nominated for appointment to the Board of Assessors.

Nomination made by Chairman Hersey, Seconded by Commissioner Irvin.

Ms. Tiffany Mangham was nominated for appointment to the Board of Assessors.

Nomination made by Commissioner Addison, Seconded by Commissioner Brown.

Ms. Virginia Daley was nominated for appointment to the Board of Assessors.

Nomination made by Commissioner Brown, Seconded by Commissioner Foster.

Voting for Mr. Gilpin: Chairman Hersey, Commissioner Irvin

Voting for Ms. Mangham: Commissioner Foster, Commissioner Addison

Voting for Ms. Daley: Commissioner Brown

No majority was reached. The vote was retaken.

Voting for Mr. Gilpin: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster

Voting for Ms. Mangham: Commissioner Addison

Mr. Ronald Gilpin was appointed to the Board of Assessors.

9. Appointment to the Planning & Zoning Commission-District Four (staff-CC)  
Mr. Joel Hardie was nominated for appointment to the Planning & Zoning Commission-District Four

Nomination made by Commissioner Addison, Seconded by Commissioner Brown.

Mr. John Mitchell was nominated for appointment to the Planning & Zoning Commission-District Four

Nomination made by Commissioner Addison, Seconded by Commissioner Brown.

Voting for Mr. Hardie: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Addison

Voting for Mr. Mitchell: Commissioner Foster

Mr. Joel Hardie was appointed to the Planning & Zoning Commission-District Four.

**Reports/Announcements**

10. County Manager Report

County Manager Van Haute reported that the Tax Digest was received today; the increase was negligible-approximately \$40,000 over last year.

11. County Attorney Report

County Attorney Fleming advised that he needs to present his report in Executive Session.

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, for a legal matter.

Motion made by Commissioner Foster, Seconded by Commissioner Addison.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

The meeting was closed at approximately 9:24 a.m.

The Executive Session was recessed at approximately 10:30 a.m. for a previously planned Joint Called Meeting with the City of Eatonton. The Executive Session reconvened at approximately 11:20 a.m.

Motion to reopen meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting

Motion made by Commissioner Foster, Seconded by Commissioner Brown

Voting Yea: Chairman Hersey, Commissioner Brown, Commissioner Foster (Commissioners Irvin and Addison had to leave during the Executive Session)

The meeting was reopened at approximately 12:46 p.m.

County Attorney Fleming reported that one litigation matter was discussed with no final action taken.

12. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Foster: none

Commissioner Addison: none

Chairman Hersey: none

**Closing**

13. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Brown, Seconded by Chairman Hersey.

Voting Yea: Chairman Hersey, Commissioner Brown, Commissioner Foster

The meeting was adjourned at approximately 12:47 p.m.

ATTEST:

Lynn Butterworth  
County Clerk

Stephen J. Hersey  
Chairman

# PUTNAM COUNTY BOARD OF COMMISSIONERS



---

Office of the County Clerk

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)

[lbutterworth@putnamcountyga.us](mailto:lbutterworth@putnamcountyga.us) ♦ [www.putnamcountyga.us](http://www.putnamcountyga.us)

The draft minutes of the July 6, 2018 Executive Session are available for Commissioner review in the Clerk's office.

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Friday, July 6, 2018 ♦ 10:30 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met for a Called Joint Meeting with the City of Eatonton on July 6, 2018 at approximately 10:30 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

### *PRESENT*

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Alan Foster
- Commissioner Trevor Addison

### *STAFF PRESENT*

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

### *PRESENT-CITY*

- Mayor Pro Tem Chip Walker
- Councilman Bill Mangum
- Councilwoman Janie B. Reid

### *STAFF PRESENT-CITY*

- City Attorney Chris Huskins
- City Administrator Gary Sanders

## **Opening**

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 10:40 a.m. (Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)



**Joint Called Meeting**

2. Discussion and possible action concerning SPLOST #9 (staff-CM)

Chairman Hersey explained that the purpose of the called meeting was to meet statutory requirements regarding placing SPLOST on the November 2018 ballot. The Board of Elections and Registration must have a resolution by July 30, 2018. He further advised that this meeting meets the requirements of being held 30 days before the call and 10 days after notification to hold the meeting.

The main decisions to be made at this time are the length of the SPLOST (five or six years) and whether or not to enter into an Intergovernmental Agreement. If a six-year SPLOST is desired, there must be an IGA. If there is an IGA, the collections continue for the full term of the SPLOST; without an IGA, collections discontinue when the maximum amount is reached. The current SPLOST was for three years and included an IGA.

The following consensus was reached:

- Six-year SPLOST with an IGA (city requested no less than 25%, with overcollections distributed at the same rate)
- Collection rate at 2.5M per year

Chairman Hersey asked County Attorney Fleming to draft an IGA and the appropriate referendum. The city and county both will meet separately next week to come up with project lists. No official action was taken.

**Closing**

3. Adjournment

Chairman Hersey adjourned the meeting at approximately 11:06 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Stephen J. Hersey  
Chairman

**Backup material for agenda item:**

7. Presentation by Citigroup Global Markets Inc. regarding General Obligation Bonds (staff-CM)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY CALLING A GENERAL OBLIGATION BOND ELECTION IN AND FOR PUTNAM COUNTY TO BE HELD ON NOVEMBER 6, 2018, AND FOR OTHER PURPOSES.

WHEREAS, the Board of Commissioners of Putnam County (the “**Board of Commissioners**”), the governing body of Putnam County (the “**County**”), a political subdivision of the State of Georgia, deems it necessary and in the best interests of the County to incur bonded debt for the purposes set out in the notice of said election which is attached hereto as Exhibit A (the “**Notice**”) and which is hereby authorized to be published.

NOW, THEREFORE, be it resolved by the Board of Commissioners in public meeting assembled and it is hereby resolved by authority of same that:

1. An election is hereby authorized to be called in the County on November 6, 2018 (the “**Election**”), at which Election there shall be submitted to the qualified voters of the County for their determination the question of whether the County shall issue general obligation bonds the “**Bonds**”) for the purposes shown in the Notice.

2. The bonds shall be general obligation debt of the County. The principal amount of the Bonds to be issued shall not exceed \$6,000,000. The maximum rate or rates of interest on such debt shall not exceed 6.0% per annum and the year of final maturity of the bonds shall not be later than 2023. The maximum amount of principal to be paid in each year during the life of the Bonds shall be as shown in the Notice.

3. Due provisions shall be made at the holding of the Election so that those voting at the Election who favor the issuance of such bonds may vote for the issuance thereof, and those voting at the Election who oppose the issuance of such bonds may vote against the issuance thereof, and the question to be voted on in the Election shall appear on the ballots or ballot labels in precisely the form set forth in the Notice attached hereto as Exhibit A.

4. The County Clerk is hereby authorized and directed to deliver a certified copy of this resolution to the Board of Elections and Registration of Putnam County, as election superintendent for the County (the “**Election Superintendent**”).

5. The Election Superintendent is requested to issue the call for the Election. Such call shall be issued not less than 90 days prior to the date of said election. The Election Superintendent shall cause the date and purpose of the Election to be published once a week for five weeks immediately preceding the date of the Election in the official organ of the County and the Notice thereof will be substantially in the form attached hereto and made a part hereof as Exhibit A.

6. The Election hereby authorized to be called shall be held in accordance with the provisions of O.C.G.A. § 36-82-1 *et seq.*, by the same persons, in the same manner, and under the same rules and regulations that elections for officers of the County are held. The managers of the Election shall make returns thereof to the Election Superintendent and the Board of Commissioners, which, in the presence of and together with the managers of the Election, shall consolidate said returns and declare the result of the Election.

7. If the Bonds are authorized to be issued, the Board of Commissioners shall adopt a bond resolution providing for the levy of a tax sufficient in an amount to pay the principal of the Bonds at their respective maturities and the interest thereon as the same becomes due as required by the Constitution of the State of Georgia.

8. If general obligation debt is to be issued, the County reasonably expects that, prior to issuance of such debt, it will be necessary for funds of the County to be expended on the acquisition, construction, and equipping of the projects set forth in the Notice and wish such expenditures to be reimbursed from proceeds of the sale of such general obligation debt. Therefore, subject to approval of the voters of the County, the County hereby declares its official intent to have original expenditures on the projects to be reimbursed with proceeds from the sale of such debt in the maximum amount of \$6,000,000 (to the extent permitted by 26 C.F.R. § 1.150-2 of the Treasury Regulations). Such reimbursement allocations shall be made not later than 18 months after the later of (i) the date the original expenditure is paid or (ii) the date the projects are placed in service or abandoned, but in no event more than three years after the original expenditure is paid.

9. The proper officers and agents of the County are hereby authorized to retain the services of Citigroup Global Markets Inc., Atlanta, Georgia, to provide underwriting or placement agent services and the firm of Gray Pannell & Woodward LLP, Savannah, Georgia, as bond counsel with regard to the proper issuance of the general obligation indebtedness authorized hereby, and such officers and agents are further authorized to take any and all further actions as may be required in connection with the calling and holding of the Election and the issuance of general obligation debt as herein provided.

10. All resolutions or parts of resolutions, if any, in conflict herewith shall be and the same hereby are repealed.

RESOLUTION APPROVED AND ADOPTED, this \_\_\_\_ day of \_\_\_\_\_, 2018.

BOARD OF COMMISSIONERS  
OF PUTNAM COUNTY

(S E A L)

By: \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
County Clerk

Exhibit A

NOTICE OF BOND ELECTION  
TO THE QUALIFIED VOTERS OF PUTNAM COUNTY

Pursuant to a resolution adopted by the Board of Commissioners of Putnam County (the “County”) on \_\_\_\_\_, 2018, and a call for a referendum issued by the Board of Elections and Registration of Putnam County, as Election Superintendent for the County, notice is hereby given as follows:

1. On November 6, 2018, an election will be held in the County to submit to the qualified voters of the County the following question:

GENERAL OBLIGATION BONDS

- ( ) YES Shall Putnam County issue general obligation bonds in an aggregate principal amount not to exceed \$6,000,000 to pay the costs of
- ( ) NO transportation projects?

2. All qualified voters desiring to vote in favor of the issuance of general obligation bonds shall vote “Yes” and all qualified voters opposed to the issuance of general obligation bonds shall vote “No.” If more than one-half of the votes cast are in favor of issuance of the general obligation bonds by the County, then the County will be authorized to issue such debt as provided by law.

3. The bonds shall be general obligations of the County. The principal amount of the bonds to be issued shall not exceed \$6,000,000. The maximum rate or rates of interest on such debt shall not exceed 6.0% per annum and the year of final maturity of the bonds shall not be later than 2023. The maximum amount of principal to be paid in each year during the life of the debt shall be as follows:

	Principal Amount
<u>Year</u>	<u>Maturing</u>
Year 1	\$1,060,000
Year 2	1,170,000
Year 3	1,210,000
Year 4	1,250,000
Year 5	1,290,000

The County may issue aggregate general obligation debt which is less than \$6,000,000 and reduce the principal amounts maturing which are shown above, or increase any of the principal amounts maturing which are shown above by a maximum amount of 10% provided that the aggregate principal amount does not exceed \$6,000,000. The bonds may be issued in one or more series, and on one or more dates of issuance as the Board of Commissioners may approve.

The bonds may be made subject to redemption prior to maturity, to the extent permitted by law, upon terms and conditions to be determined by the Board of Commissioners.

4. The approval of the question shown above shall constitute authorization for the County to issue general obligation bonds and to pay capitalized interest and expenses incident thereto.

5. To the extent available, the County may combine available funds with proceeds from the general obligation debt, and any other available funds, to pay the costs of the project set forth in the form of the ballot question. Plans and specifications for the project have not been completed and bids have not been received. Depending upon acquisition and construction costs and available funds, the County may amend the plans and specifications for the project or delay construction until additional funding is available, to the extent that proceeds of the general obligation debt, together with other available funds actually received by the County are insufficient to complete the project.

6. Reference is hereby made to Official Code of Georgia Annotated § 36 82 1(d), which provides in part that any brochures, listings, or other advertisements issued by the County or by any other person, firm, corporation, or association with the knowledge and consent of the Board of Commissioners shall be deemed to be a statement of intention of the County concerning the use of bond funds.

7. In accordance with Official Code of Georgia Annotated § 36-82-2, the election shall be held by the same persons, in the same manner, and under the same rules and regulations that elections for officers of the County are held. The returns shall be made to the officers calling or ordering the election. Such officers, in the presence of and together with the several managers, who shall bring up the returns, shall consolidate the returns and declare the result.

8. The last day to register to vote in the election is October 9, 2018. Anyone desiring to register may do so by any method authorized by the Georgia Election Code, including applying in person at the voter registration office located at 100 South Jefferson Avenue, Suite 217, Eatonton, Georgia, where persons wishing to register to vote may do so in person.

9. The polls will be open from 7:00 a.m. until 7:00 p.m. on the election day, Tuesday, November 6, 2018.

This \_\_\_\_ day of \_\_\_\_\_, 2018.

(FORM)  
\_\_\_\_\_  
Charles Patten, Chairperson  
Board of Elections and Registration of  
Putnam County, as Elections Superintendent

To be published on or before August 2, 2018  
and on October 4, 11, 18, and 25, and November 1, 2018.

## CLERK'S CERTIFICATE

The undersigned County Clerk of Putnam County, Georgia (the "County") keeper of the records and seal thereof, hereby certifies that the foregoing is a true and correct copy of a resolution approved and adopted by majority vote of the Board of Commissioners of Putnam County in a meeting assembled on \_\_\_\_\_, 2018, the original of which resolution has been entered in the official records of the County under my supervision and is in my official possession, custody and control.

I further certify that the meeting was held in conformity with the requirements of Title 50, Chapter 14 of the Official Code of Georgia Annotated.

(S E A L)

---

Lynn Butterworth  
County Clerk  
Putnam County, Georgia

STATE OF GEORGIA     )  
  )  
COUNTY OF PUTNAM    )

ORDER

The Board of Elections and Registration of Putnam County having been furnished with a certified copy of the resolution of the Board of Commissioners of Putnam County adopted on \_\_\_\_\_, 2018, requesting the undersigned to call an election on November 6, 2018, relative to approval of the issuance of general obligation debt described in said resolution, does hereby call said election on November 6, 2018, and orders and directs that the form of election notice contained in said resolution and required by law to be published in connection with the election be published as provided by law.

This \_\_\_\_ day of \_\_\_\_\_, 2018.

BOARD OF ELECTIONS AND  
REGISTRATION OF PUTNAM COUNTY

By: \_\_\_\_\_  
Charles Patten  
Chairperson

ACKNOWLEDGED:

\_\_\_\_\_  
Lynne Laseter  
Elections Supervisor